

## Proposed Rate Increases

Consumers may file comments about a utility's proposed rate increase by mailing a form to the PUC's Secretary's Bureau.

Consumers may file Formal Complaints to a utility's proposed rate increase with the PUC with the Secretary. Please know this will make you an active party to the litigation of the rate case. (See *Formal Complaint Process*)

## Helpful Resources Guide Available

For more information:

**PA PUC Consumer Complaint Procedure Guide** available at [www.puc.pa.gov](http://www.puc.pa.gov)

or call **1-800-692-7380** to request a copy

or write:

**PA PUC Bureau of Consumer Services**  
400 North Street  
Harrisburg, PA 17120



@PA\_PUC



Pennsylvania Public Utility Commission

## Helpful Agencies and Resources

**PA Public Utility Commission**  
[www.puc.pa.gov](http://www.puc.pa.gov)

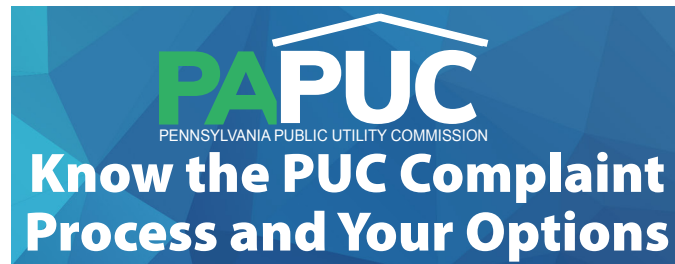
**PA Public Utility Code – Title 52**

<http://www.pacodeandbulletin.gov/Display/pacode?titleNumber=052&file=/secure/pacode/data/052/052toc.html>

**Office of Consumer Advocate**  
[www.oca.pa.gov](http://www.oca.pa.gov)  
1-800-684-6560



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## What Does the PUC Regulate?

The PUC regulates more than 9,000 public utility providers that deliver the following services in Pennsylvania: electricity, natural gas, telephone, water and wastewater collection and disposal, steam heat, and transportation of passengers and property by motor coach, truck and taxi.

## How Can the PUC Help?

Two types of public utility complaints can be filed with the PUC - an **Informal Complaint** OR a **Formal Complaint**. Before filing any complaint with the PUC, consumers should always contact the utility company first to allow an opportunity to resolve the issue.

## PUC Complaint Options

- Contacting Your Utility or Company
- Filing an Informal Complaint with the PUC
- Filing a Formal Complaint with the PUC
- Filing Comments on a Proposed Rate Increase with the PUC
- Filing a Formal Complaint to a Proposed Rate Increase with the PUC

## PUC Complaint Checklist

- ✓ Did you call your utility first to discuss your complaint?
- ✓ Are you the utility customer?
- ✓ Are the service and the home with service in your name?
- ✓ Do you have legal authority? (Example: Power of Attorney or Legal Guardian)
- ✓ Do you have a Protection from Abuse (PFA) Order when filing the complaint?
- ✓ Giving the PUC permission to contact the utility to review your account information?
- ✓ You still must pay all of your current bills with the utility while your complaint is under review.

## What Information Do I Need?

- Your name (account holder) and all required contact information
- Customer account number
- Billing and service address
- Telephone number and fax number (if available)
- The name of the utility company or transportation service provider you have a complaint against
- Clear description of the facts leading to the complaint (you may attach supporting documents)

**Note:** *The same information must be provided by*

### Informal Complaint Process

Consumers may file Informal Complaints with the PUC's Bureau of Consumer Services (BCS) against PUC-regulated electric, natural gas, telephone and water/wastewater companies, and transportation services, for example, taxicabs, limousines, household moving companies, trucking companies, transportation network companies or paratransit companies. BCS will investigate the complaint, work with the parties to resolve the complaint and provide the outcome of the investigation to the customer and utility.

The PUC recommends that you use the Informal Complaint process first because many complaints are resolved sooner, are simpler, and take less time to solve compared to Formal Complaints. You also avoid the need for a legal proceeding. Informal Complaints are confidential and not available for public inspection.

To file an Informal Complaint, visit [www.puc.pa.gov](http://www.puc.pa.gov) or call 1-800-692-7380.

Informal Complaints can also be mailed to the PUC at:

**PA Public Utility Commission  
Bureau of Consumer Services  
400 North Street  
Harrisburg, PA 17120**

Informal Transportation Complaints should be addressed to the PUC's Bureau of Investigation & Enforcement at 717-787-7598.

Note: If you have a concern with a Philadelphia taxicab or limousine company you must contact the Philadelphia Parking Authority (PPA) at [www.philapark.org](http://www.philapark.org) or call 1-888-591-3636.

### Formal Complaint Process

Consumers may file Formal Complaints about billing or quality of service issues. Filing a Formal Complaint begins a legal proceeding before a PUC Administrative Law Judge (ALJ) who holds hearings, if necessary, to gather evidence and issue a decision. You must participate in this proceeding and present evidence needed to prove facts and issues that your complaint has merit. Hearings by telephone are available.

Individuals are not required to have a lawyer to file a Formal Complaint or to participate in the PUC Complaint process. However, the utility or company is required by law to be represented by a lawyer.

A Formal Complaint may take six months or more from the time you file it with the PUC's Secretary's Bureau until the time the PUC decides your case or determines whether it can address your problem or concern.

Comments should be addressed to the PUC's Secretary's Bureau and you can go online to print out a formal complaint or formal rate complaint form or call the Secretary's Bureau at 717-772-7777.